

2020 Convocation & Expo

August 30-September 2, 2020
Hilton New Orleans Riverside
New Orleans, Louisiana

Expect Big Things in the Big Easy



3 Ways to Register

ONLINE: at www.achca.org

FAX: (800) 561-3148

MAIL:

ACHCA Convocation Registration

PO BOX 75060

Baltimore, MD 21275-5060

Deadlines

Early Bird Registration

July 31, 2020

Hotel Reservations

August 7, 2020

(or once the block has been filled)

Hotel Reservations

Hilton New Orleans Riverside

Two Poydras Street | New Orleans, LA

Make your hotel reservations online at www.achca.org/convohotel or call (504) 584-3999. Please make your reservations by August 7, 2020 to take advantage of the ACHCA group rate of \$166/night plus tax. Please book your hotel reservation early to ensure availability.

Thank you for not using a travel agency when making your hotel reservations.

By utilizing ACHCA's room block, we are able to reduce the overall costs associated with the conference. Hotel reservations for ACHCA conferences should be made directly with the hotel using the link or phone number provided by ACHCA.

Registration Packages

Full/Additional/Student/Retired Packages include: Continuing Education (CE), Continental Breakfast each morning, Chair's Reception, Exhibit Hall Pass, Exhibit Hall Lunch, and refreshment breaks.

***Additional Registrant Full Meeting Package** -(limit 6 discounts per facility).

***Student and Retired Packages** -(Must be a current Collegiate/AIT member of ACHCA or must be a current Retired or Retired Fellow member of ACHCA.).

Two Day Package Includes: CE, Continental Breakfast, Chair's Reception, Exhibit Hall Pass, Exhibit Hall Lunch, and refreshment breaks. (The 2 day package must include 2 of the following days: Monday, Tuesday, or Wednesday)

One Day Package Includes: CE, Continental Breakfast, Chair's Reception, Exhibit Hall Pass, Exhibit Hall Lunch, and refreshment breaks. (The 1 day package must include 1 of the following days: Monday, Tuesday, or Wednesday)

Guest Package Includes: Keynote Session, Continental Breakfast, Chair's Reception, Exhibit Hall Pass, Exhibit Hall Lunch, and refreshment breaks. (Special Reminder: Guest packages are for family members or guests who are not affiliated with or working within the long term care profession and who are attending with a full meeting registrant. (Guest DO NOT RECEIVE Continuing Education.)

Additional Tickets/Events Available for Purchase:

ACHCA Awards Dinner- Tuesday, September 1, 2020—\$80

Awards Dinner tickets are NOT included in registration packages.

Eli Pick Facility Leadership Award Luncheon—Monday, August 31, 2020—\$60

Luncheon tickets are not included with registration fees.

Exhibit Hall Pass- \$75 (• Access to the Expo Hall Only (Monday & Tuesday)

Pre-Conference Seminar (5 CE)-Sunday, August 30, 2020—\$100(ACHCA Members)/\$125(Non-

Members) Subject: American Leadership in WWII, Q&A session with ACHCA veterans, Beyond the Boundaries video, and tour of WWII museum.

Lean Six Sigma Track -Aug. 31-Sept. 2—Full registration package and additional fee of \$100

This would be the primary entry point for members wanting to engage in the Performance Improvement Program. Participants learn the tools and roadmaps to clean, define and standardize processes. Additional 2.5 hours of CE.

Fundraiser- Monday, August 31, 2020-\$75

Mardi Gras World: All proceeds will benefit The Academy of Long Term Care Leadership and Development

General Information

Registration Payment: Payment for the ACHCA Annual Convocation and Exposition can be made by U.S. check, American Express, MasterCard, or Visa. Early Bird registration forms must be postmarked by 7/31/20 to receive reduced fees. Payment must accompany registration form. Pending registrations not paid by 7/31/2020 will be invoiced at the higher rate. Registrant is responsible for securing hotel reservations. Your registration for Convocation DOES NOT guarantee your hotel accommodations.

Confirmations: Registration confirmations will be emailed to the email provided on the registration within 10 business days of receipt. Immediate acknowledgement will be received by registering online at www.achca.org. For acknowledgment information after 10 business days, please call (800)561-3148 option 701.

Refund and Cancellation Policy: Requests for refunds and cancellations must be made in writing. ACHCA will refund your entire registration fee, less a \$75 processing fee until July 31, 2020. After 7/31/2020 no refunds will be issued except in the case of a facility Survey. If a Survey occurs over the period of Convocation, ACHCA will refund your registration fee upon receipt of confirmation of the Survey. Substitutions of registrations are welcome, but must be made in writing. No-shows will not receive a refund. ACHCA is not responsible for airfare, hotel, or other costs incurred by participants in the event of program or registration cancellation.

Credit Card Payment Processing Disclosure: Charges are processed through our merchant services provider, Moolah. The item may appear on your statement as ACHCA or PURCHASE AMERICANCOL. Please contact us with any questions you may have at 800-561-3148 option 704.

Permission of Photo Release: From time to time, ACHCA uses photographs of event participants in its promotional materials. By virtue of your attendance at ACHCA events, ACHCA reserves the right to use your likeness in ACHCA's publications and website, unless you have denied permission by checking the box on the registration form. If you deny permission to use your likeness, please note that it is your responsibility to avoid being photographed in large-group pictures during events at the conference.

Appropriate Dress: Since ACHCA is a professional leadership society, business casual attire is suitable for all meetings, sessions, and events. Please remember to bring a sweater or jacket for air-conditioned rooms.

Hotel Disclosure: By submitting your registration, you agree to cooperate with any and all hotel rules and regulations. You also agree to waive any claims regarding possible rebates, commissions or personal contact information disclosures for the purpose of auditing the room block.

Questions: For membership number or membership inquiries, call 800-561-3148, option 703 or email jpauldin@achca.org. For conference registration inquiries, call 800-561-3148 option 701 or email elollis@achca.org.

Attendee Registration Form

REGISTRANT INFORMATION

Please submit a separate registration form for each additional registrant.

☐ Primary Registrant ☐ Additional Registrant

NAB ID Number _____

Referred By _____

Last Name _____ First Name _____ M.I. _____

ACHCA Credentials _____ Nickname for Badge _____

Facility/Company Name _____ Title _____

 Preferred Mailing Address ☐ Home ☐ Work _____

City/State/Zip Code _____

Home Phone _____ Work Phone _____ Fax _____

Attendee Email Required (Confirmation will be sent via email) _____

☐ I am a first-time Annual Convocation Attendee

☐ I wish to opt out of the exhibitor email list. Exhibitors are limited to one pre-conference email and one post-conference email per the list use agreement.

☐ I do not grant ACHCA the right to use my photo (See information page for details)

Special Accommodations:

☐ Please check here if you require special accommodations to fully participate.

Describe your needs: _____

SPECIAL MEAL REQUESTS

 To ensure availability, please request a special meal and pick up your ticket at the ACHCA registration desk a minimum of 24 hours prior to scheduled event. Special meals MUST be ordered by 8/1/2020: ☐ Kosher Meal ☐ Vegetarian Meal ☐ Gluten Free Meal

Continuing Education Credits

For Continuing Education Credit, please complete the following:

 License Number _____ State _____ Type: ☐ NHA ☐ ALA ☐ RN ☐ Other: _____

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REGISTRATION PACKAGES AND FEES

See registration information page for a full description of what is included in each package.

FULL MEETING PACKAGES

Primary Registrant

 ACHCA Member ☐ \$600 ☐ \$750

 Non-Member ☐ \$800 ☐ \$950

 Collegiate/AIT* ☐ \$225 ☐ \$225

 Retired* ☐ \$300 ☐ \$300

*Must be a current Collegiate/AIT, Retired, or Retired Fellow Member of ACHCA

Additional Registrant from the Same Facility

Primary registrant must already be submitted.

Name of Primary Registrant _____

 Additional Registrant is: ☐ \$575 ☐ \$725

TWO DAY PACKAGE

 ACHCA Member ☐ \$500 ☐ \$650

 Non-Member ☐ \$700 ☐ \$850

ONE DAY PACKAGE

 ACHCA Member ☐ \$275 ☐ \$400

 Non-Member ☐ \$375 ☐ \$500

 Guest Package ☐ \$400 ☐ \$500

Guest Name: _____

*To qualify for the member rate, each registrant must be a current ACHCA member. Only designated Business Affiliate company representatives may register at the member rate.

ADDITIONAL TICKETS

Eli Pick Facility Leadership Award Luncheon—Monday, Aug. 31, 2020
 \$60.00 x _____ (qty) \$ _____

Awards Dinner Tickets - Tuesday, Sept. 1, 2020
 \$80.00 x _____ (qty) \$ _____

Exhibit Hall Pass
 \$75.00 x _____ (qty) \$ _____

Fundraiser Event - Mardi Gras World
 Ticket \$75.00 x _____ (qty) \$ _____

Pre-Conference Seminar - Education and WWII Museum
 Sunday, Aug. 30, 2020
☐ \$100(Member) ☐ \$125(Non-Member)

Track - Lean Six Sigma Yellow Belt
☐ \$100 additional fee

SOCIAL EVENTS

Please indicate which activities you plan to attend.

☐ Chair's Reception - Monday, Aug. 31, 2020

☐ Exhibit Hall Luncheon - Tuesday, Sept. 1, 2020

CONFERENCE T-SHIRT SIZE (Circle one)

Sm Med Large XL XXL



Your Registration Total \$ _____

Additional Tickets Total \$ _____

Membership Dues \$ _____

 Please attach completed membership form found at www.achca.org

Voucher or Other Adjustments \$ _____

Please attach documentation

Total Due \$ _____

PAYMENT INFORMATION

Early Bird registration forms must be postmarked by 7/31/2020 to receive reduced fees. Payment must accompany registration form. Pending registrations not paid by 7/31/2020 will be invoiced at the regular rate.

☐ Check Enclosed (Payable in U.S. Dollars to ACHCA)

☐ Please charge my ☐ Visa ☐ MasterCard ☐ American Express

Card Number _____ Expiration _____

CVV _____ Name as it appears on card _____

Billing Address _____

Signature of Cardholder _____

FAX your completed form and credit card payment to (800) 561-3148

MAIL check payments to: ACHCA Convocation Registration

PO BOX 75060 | Baltimore, MD 21275-5060

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